

CITY OF FORT ATKINSON
City Council Meeting ~ November 17, 2020

CALL MEETING TO ORDER.

Pres. Becker called the meeting to order at 7:10 pm via Zoom.

ROLL CALL.

Present: Cm. Housley, Cm. Johnson, Cm. Kotz, Cm. Scherer and Pres. Becker. Also present: Interim City Manager, City Clerk/Treasurer, City Attorney, City Engineer, Park & Recreation Director and Wastewater Supervisor.

APPROVAL OF MINUTES OF NOVEMBER 5, 2020 REGULAR COUNCIL MEETING.

Cm. Scherer moved, seconded by Cm. Kotz to approve minutes of November 5, 2020 regular council meeting. Motion carried via Zoom.

PUBLIC HEARINGS

a. Public hearing on 2021 budget.

Pres. Becker opened the Public Hearing at 7:10 pm.

Adoption of 2021 City, Sewer, Water and Stormwater budgets.

Cm. Kotz moved, seconded by Cm. Johnson to adopt the proposed 2021 budget as recommended by the City Manager, and compiled in the document titled "City of Fort Atkinson, Wisconsin all City and Utilities Funds for the 2021 Annual Budget for the fiscal year: January 1, 2021 through December 31, 2021 as presented to the City Council with revisions made at Budget Work Sessions October 27th & 28th, 2020; for operating expenditures and revenues, debt service, Capital outlay, Capital projects and Tax increment. Motion carried via Zoom.

Approve Resolution confirming levy for City purposes.

Cm. Kotz moved, seconded by Cm. Scherer to approve Resolution confirming levy for City purposes in the amount of \$8,045,133.03. Motion carried via Zoom.

Approve Resolution confirming total levy to be collected and approving overall gross tax rate.

Cm. Kotz moved, seconded by Cm. Johnson to approve Resolution confirming total levy \$24,242,847.44 to be collected and approving overall gross tax rate \$25.824323741. Motion carried via Zoom.

Approve special assessments/charges and delinquent bills to be included in the 2020 tax roll.

Cm. Kotz moved, seconded by Cm. Johnson to approve special assessments/charges and delinquent bills to be included in the 2020 tax roll in the amount of \$50,815.27. Motion carried via Zoom.

PUBLIC COMMENT

No comments were received after three calls by Pres. Becker.

PETITIONS, REQUESTS AND COMMUNICATIONS

None.

RESOLUTIONS AND ORDINANCES

None.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

a. *Minutes of Historic Preservation Commission meeting held September 14, 2020.*

b. *Building, Plumbing and Electrical Permit Report for October, 2020*

c. *Minutes of License Committee meeting held November 5, 2020.*

Cm. Kotz moved, seconded by Cm. Scherer to accept and file the Reports of Officers, Boards and Committees. Motion carried via Zoom.

d. *Report by Interim City Manager*

Interim Manager Berner provided a report on the City Manager search.

UNFINISHED BUSINESS

a. *Recommendation from Plan Commission to rezone 315 Adams St from C-2 (Central Business) to R-1 (Single Family Residential) zoning, and Ordinance.*

This is the second reading of the Ordinance. No comments or concerns were received.

Cm. Johnson moved, seconded by Cm. Kotz to suspend the rules and waive the third reading. Motion carried via Zoom.

Cm. Kotz moved, seconded by Cm. Housley to approve and adopt the Ordinance to rezone 315 Adams Street from C-2 (Central Business) to R-1 (Single Family Residential). Motion carried via Zoom.

b. *Recommendation from License Committee to approve applications and make recommendation for Class "A" Fermented Malt Beverage and "Class A" Cider for Kwik Trip, Inc dba Kwik Trip #1506, 1680 Janesville Avenue.*

Clerk Ebbert reviewed the submission and recommendation from the License Committee.

Cm. Kotz moved, seconded by Cm. Scherer to approve the applications for Class "A" Fermented Malt Beverage and "Class A" Cider for Kwik Trip, Inc dba Kwik Trip #1506, 1680 Janesville Avenue. Motion carried via Zoom.

c. *Recommendation from License Committee to applications and make recommendation for Class "A" Fermented Malt Beverage and "Class A" Cider for Kwik Trip, Inc dba Stop-N-Go #1502, 313 Madison Avenue.*

Clerk Ebbert reviewed the submission and recommendation from the License Committee.

Cm. Housley moved, seconded by Cm. Johnson to approve the application for Class "A" Fermented Malt Beverage and "Class A" Cider for Kwik Trip, Inc dba Stop-N-Go #1502, 313 Madison Avenue. Motion carried via Zoom.

d. *Review and approve Sewer Use Ordinance revisions.*

Wastewater Supervisor Christensen was present to review the Ordinance.

Cm. Kotz moved, seconded by Cm. Johnson to send the Ordinance to its third reading. Motion carried via Zoom.

e. *Review and approve bid for splicing portion of fiber installation project.*

Engineer Selle provided the update on the fiber installation in response to the grant funds from Department of Administration via Routes to Recovery. With funding from surrounding municipalities from their unused grants, we are able to extend the fiber installation to the south mainline connection and the public works. Two bids were received for splicing, Koch Telecommunications and Aldridge Elective.

Cm. Scherer moved, seconded by Cm. Housley to approve the bid from Koch Telecommunications \$43,172.06. Motion carried via Zoom.

Cm. Scherer moved, seconded by Cm. Johnson to approve additional fiber installation work from Midwest Tree and Excavating in the amount of \$31,492 and Koch Telecommunications not to exceed \$14,300 to extend fiber south and the main line connection and to the Public Works facility. Motion carried via Zoom.

Cm. Scherer moved, seconded by Cm. Kotz to approve additional funding to cover remaining expenses not covered by the grant from the water and sewer utilities \$15,126.45. Motion carried via Zoom.

NEW BUSINESS

a. Review and approve quote for purchase of mower, deck, and broom attachment for Parks Department as budgeted.

Park & Rec Director Franseen presented the two quotes for a new mower with a deck and broom attachment for riding mowers that double for snow removal. Mid-State Equipment quoted \$35,717.86 (John Deere) and Triebold Outdoor Power quoted \$33,997.50 (Kubota). The past years, the Department has transitioned to John Deere equipment for ease and cost of repairs when necessary. This is a budgeted CIP item for 2021 not to exceed \$36,000.

Cm. Scherer moved, seconded by Cm. Johnson to approve the quote for purchase of mower, deck and broom attachment for Parks Department from Mid-State Equipment not to exceed \$35,717.86 through 2021 capital outlay. Motion carried via Zoom.

b. Review and approve request to authorize Treasurer/Finance Director to write-off delinquent personal property balances.

Clerk Ebbert reviewed the delinquent accounts from closed businesses. Two accounts have balances that can be charged back in February 2021, the remaining balance is being requested to write-off as they are uncollected and the businesses have closed.

Cm. Kotz moved, seconded by Cm. Scherer to approve request to authorize write-offs of delinquent personal property balances for accounts #5117 and #5245 in the amount of \$660.07. Motion carried via Zoom.

MISCELLANEOUS

a. Approve Special Event for Holiday Light Display to be held December 1 through December 31 on bike path in front of Jones Dairy Farm and Jones Market.

Clerk Ebbert reviewed the request. Mariah Hadler from Jones was available for questions.

Cm. Kotz moved, seconded by Cm. Scherer to Approve Special Event for Holiday Light Display to be held December 1 through December 31 on bike path in front of Jones Dairy Farm and Jones Market. Motion carried via Zoom.

b. City, Sewer, Water and Stormwater Utility Financial Statements as of October 31, 2020.

Cm. Kotz moved, seconded by Cm. Johnson to approve the City, Sewer, Water and Stormwater Utility Financial Statements as of October 31, 2020. Motion carried via Zoom.

c. Grant operator licenses.

Cm. Scherer moved, seconded by Cm. Johnson to approve the granting of operator licenses. Motion carried via Zoom.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. Verified claims.

Cm. Scherer moved, seconded by Cm. Johnson to approve list of verified claims presented by the Director of Finance and to authorize payment. Motion carried via Zoom.

ADJOURNMENT

Cm. Johnson moved, seconded by Cm. Housley to adjourn. Meeting adjourned at 8:29 pm.

Respectfully submitted

Michelle Ebbert

City Clerk/Treasurer